



# Shobhit

Institute of Engineering & Technology  
Deemed to-be-University

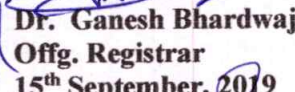
EDUCATION EMPOWERS

Case File No- SU/RO/ADM./ R 2019

Sheet No-01

## University Training & Development Centre

1. In view of changed industrial and market scenario, the University Training & Placement Cell (UTPC) was rechristened as University Training & Development Centre (UTDC) to make our students more employable. UTDC aims to discover their hidden potential and hone up their life skills, expose students to industry work culture during their course of study and facilitate them to find careers of their choice by interfacing with the Industry experts.
2. A proposed duties of the UTDC is placed opposite for kind perusal and approval of the competent authority. However, the same will be notified in the next meeting of Academic council accordingly and this supersedes the previous policy on the subject.

  
Dr. Ganesh Bhardwaj  
Offg. Registrar  
15<sup>th</sup> September, 2019

  
15/9/2019  
Vice Chancellor

**Shobhit Institute of Engineering & Technology**  
**Deemed-to-be University**  
**Declared by GOI under section 3 of UGC Act, 1956**

**UNIVERSITY TRAINING & DEVELOPMENT CENTRE (UTDC)**

In view of changed industrial and market scenario, the University Training & Placement Cell (UTPC) was rechristened as University Training & Development Centre(UTDC), in the year 2018 to make our students more employable. UTDC aims to address the following objectives.

Facilitate students to discover their hidden potential, and hone up their life skills

Expose students to industry work culture during their course of study.

Facilitate students to find careers of their choice by interfacing with the Industry experts.

*How do we mitigate our objectives?*

*The process*

Once a student takes admission and settles down in the University environment, we establish contact with student(s) either in a group or one to one to understand their career aspirations and the challenges they face in achieving them.

As about 70-80% students comes from the rural background, we focus more on improving the communication skills of our students in first two Semesters of their study. We do an assessment on the students and group students either in basic or advance level of training. The students are also put through the practice sessions in the state of the art communication lab to improve their pronunciation.

In the year 2 onwards, the students are put through 40 hours of structured program covering Life, Employability & Corporate/ Social skills. The details of the topic which we cover are as under

**Life skills:**

- Identifying strengths and weaknesses through SWOT analysis
- Generating Self-esteem and confidence and positive attitude
- Understanding values, beliefs and tips for cultivating new habits
- setting values based career goals





- Overcoming fear of failure by staying focused and committed
- Managing time and anger effectively.

### **Employability skills:**

- Developing effective interpersonal skills
- Developing effective presentation skills
- Effective presentation of resume and cover letter
- honing up group discussion and Interview facing skills

### **Corporate & Social skills:**

- Understanding emotional intelligence for professional success
- Understanding corporate etiquettes with reference to real life corporate
- Scenario

Besides, our students are also regularly exposed to interactive sessions with the Industry experts through Seminars, Guest Lectures, Conferences, and Corporate Meets. Such activities helps them to sharpen their academic knowledge and keeps them abreast with the latest developments across sectors.

The University Training & Development Centre organizes various industrial tours to leading industries in the region. This gives a much-desired exposure to students and they are also able to feel the pulse, which they shall require tomorrow when they actually become a part of any organization. Cultural tours and excursions are also organized for students where they get exposed to the cultural heritage of our country and get a live experience of life away from home & controlled environments

Our students have to undergo through One Semester mandatory internship program during the course of their study. The evaluation of their learning and practical experience is strictly based on the detail report & Viva presentation.

Our careers Advisory Service aims to provide guidance and assistance to the students for getting suitable employment in industry and institutions of their choice. UTDC continuously updates the available database of employers and recruitment agencies. UTDC gets in constant touch with the prospective recruiters and keep a regular correspondence with them to monitor the current trends and expectations in the job market. Our Alumni have an enviable track record of placements in most of the finest organizations in the country and abroad.

*All above activities are carried out in collaboration and cooperation with IQAC cell which is provided with regular updates on the activities*

